



MANUAL HANDLING GUIDE FOR ROOFLIGHTS

We are dedicated to maintaining the safety and quality of our rooflights from our warehouse to your hands. This brief guide provides straightforward, step-by-step instructions for the safe handling, transportation, and storage of our products. Following these guidelines will help preserve the condition of our skylights and ensure your safety. We appreciate your cooperation and commitment to safe practices.

PPE

Ensure you are wearing the correct PPE, including gloves, safety shoes, and helmets. The gloves can help to get a better grip and prevent cuts, while safety shoes and helmets protect against dropped items.

INSPECTION

Before moving a rooflight, carefully examine it for any sharp edges or signs of damage that could present a hazard during handling.

LIFTING TECHNIQUE

To prevent injury, use the correct lifting technique: bend your knees, keep your back straight, and always face the object you're lifting. Hold the load as close to your body as possible.

TEAM LIFT

Rooflights can be large and heavy, so always use a team lift technique for heavy or awkward items. Ensure clear communication with your partner when lifting, moving, and placing the rooflight down.

USING EQUIPMENT

If the skylight is too heavy to lift manually, use suitable lifting equipment such as a crane, telehandler, or forklift. Ensure you are properly trained in the safe operation of this equipment.

TRANSPORTATION & STORAGE

Secure the skylight properly during transportation by storing and transporting it in a vertical position. Never lay it flat unless it's being installed. Ensure the skylight is strapped and secured firmly to prevent movement that could cause damage. Avoid placing the skylight on Kingspan or any insulating materials.